

**MINUTES OF MEETING
HILLCREST PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee, public hearing and regular meeting of the Board of Supervisors of Hillcrest Preserve Community Development District was held on Tuesday, September 19, 2023 and called to order at 12:02 p.m. at the SpringHill Suites by Marriott Tampa Suncoast Parkway located at 16615 Crosspointe Run, Land O' Lakes, FL 34638.

Present and constituting a quorum were:

Nicholas Dister	Chairperson
Carlos de la Ossa	Vice Chairperson
Ryan Motko	Assistant Secretary
Tom Spence	Assistant Secretary
Mike Rainer	Assistant Secretary

Also present were:

Brian Lamb	District Manager
Angie Grunwald	District Manager
John Vericker	District Counsel
Michael Broadus	District Counsel
Lisa Castoria	Inframark

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Oaths of Office

Mr. Lamb advised Oaths of Office are on file and have been notarized.

SECOND ORDER OF BUSINESS

Public Comment of Agenda Items

There being none, the next order of business followed.

THIRD ORDER OF BUSINESS

Recess to Audit Committee Meeting

Mr. Lamb requested the Board recess to the Audit Committee Meeting.

FOURTH ORDER OF BUSINESS

Audit Committee Meeting

A. Call to Order/Roll Call

Mr. Lamb called the meeting to order, and a quorum was established.

- Mr. Dister
- Mr. de la Ossa
- Mr. Motko
- Mr. Spence
- Mr. Rainer

B. Appoint Chairperson

- Ms. Grunwald accepted without objection to preside as Chairperson.

C. Selection of Criteria for Evaluation of Proposals

- Mr. Lamb discussed in detail with the Board.

D. Determine the Date, Time, and Location of the RFPs Required

- i. Consider Notice of Request for Proposals for Audit Services**

E. Consider Sending RFPs to Interested Firms

On MOTION by Mr. de la Ossa seconded by Mr. Rainer, with all in favor, the RFP date, time and location for evaluation of the proposals, was approved. 5-0

F. Determine the Date of the Next Committee Meeting

- It was determined, the next meeting will be held on November 11, 2023.
 - i. Audit Committee Evaluation Criteria**
- Mr. Lamb discussed in detail with the Board.

FIFTH ORDER OF BUSINESS

Recess to Public Hearing

Mr. Lamb requested the Board recess to the public hearing.

SIXTH ORDER OF BUSINESS

Public Hearing on Levying Special Debt Assessments

A. Open the Public Hearing on Levying Special Debt Assessments

Mr. Lamb opened the public hearing on Levying Special Debt Assessments.

B. Staff Presentation

C. Public Comment

There being none, the next item followed.

D. Close the Public Hearing on Levying Special Debt Assessments

Mr. Lamb closed the public hearing on Levying Special Debt Assessments.

E. Consideration of Resolution 2023-34, Levying Special Debt Assessments

On MOTION by Mr. de la Ossa seconded by Mr. Dister, with all in favor, Resolution 2023-34, Levying Special Debt Assessments, was adopted. 5-0

SEVENTH ORDER OF BUSINESS

Return to Regular Meeting

Mr. Lamb requested the Board return to the regular meeting.

EIGHTH ORDER OF BUSINESS

Business Items

A. Consideration of Resolution 2023-35, Canvassing and Certifying the Results

of the Landowners Election

On MOTION by Mr. Motko seconded by Mr. Dister, with all in favor, Resolution 2023-35, Canvassing and Certifying the Results of the Landowners Election, was adopted. 5-0

B. Consideration of Resolution 2023-36, Designating Officers

On MOTION by Mr. de la Ossa seconded by Mr. Spence, with all in favor, Resolution 2023-36, Designating Officers, was adopted. 5-0

C. Consideration of District Engineering Services Proposals

- Ms. Tonja Stewart with *Stantec* was selected by the Board.

On MOTION by Mr. de la Ossa seconded by Mr. Dister, with all in favor, *Stantec* Engineering was selected to serve as the District Engineer.

D. Ratification of Developer Funding for Fiscal Year 2024 Agreement

On MOTION by Mr. de la Ossa seconded by Mr. Rainer, with all in favor, Developer Funding for Fiscal Year 2024 Agreement, was approved. 5-0

NINTH ORDER OF BUSINESS

Consent Agenda

- A. Approval of Minutes of the June 05, 2023, Special Organizational Meeting
- B. Approval of Minutes of the July 18, 2023 Landowners' Meeting
- C. Approval of Minutes of the July 18, 2023 Regular Meeting
- D. Consideration of Operation and Maintenance Expenditures June -July
- E. Acceptance of the Financials and Approval of the Check Register for July 31, 2023

On MOTION by Mr. de la Ossa seconded by Mr. Dister, with all in favor, the Consent Agenda, was approved. 5-0

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
- B. District Manager
- C. District Engineer

There being no reports, the next order of business followed.

ELEVENTH ORDER OF BUSINESS

Board Member Comments

There being none, the next order of business followed.

123 **E. Acceptance of the Financials and Approval of the Check Register for July 31,**
124 **2023**

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126 On MOTION by Mr. de la Ossa seconded by Mr. Dister, with
127 all in favor, the Consent Agenda, was approved. 5-0

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129 **TENTH ORDER OF BUSINESS** **Staff Reports**

- 130 **A. District Counsel**
- 131 **B. District Manager**
- 132 **C. District Engineer**

133 There being no reports, the next order of business followed.

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135 **ELEVENTH ORDER OF BUSINESS** **Board Member Comments**

136 There being none, the next order of business followed.

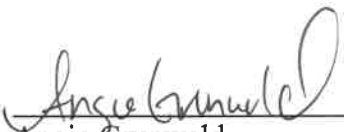
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138 **TWELFTH ORDER OF BUSINESS** **Public Comments**

139 There being none, the next order of business followed.

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141 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**

142 There being no further business,

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144 On MOTION by Mr. Spence seconded by Mr. Dister, with all in
145 favor, meeting was adjourned. 5-0

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148 _____
149 Angie Grunwald
150 District Manager

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148 _____
149 Carlos de la Ossa
150 Chairperson